

The Gallery at Mansfield Library

Information for hire applicants

Introduction

Mansfield Central Library Gallery is a purpose-designed exhibition space located on the main library floor of Nottinghamshire's busiest library. Based within this contemporary, vibrant library, the gallery aims to:

- provide a space for people to enjoy the library service's own programme of exhibitions, including touring and collaborative exhibitions – with the aim of bringing great art to everyone at the heart of the community.
- provide opportunities for artists to hire a professional gallery space outside of our programmed, exhibitions, to support artists in reaching a wide and varied audience with their work.
- raise the profile of Mansfield Central Library as a place for quality art, which is supportive of visual arts.
- encourage new and existing audiences to engage with art.

The space

The gallery area has a total of approx. 10.3 linear metres of hanging wall space, fitted with an HTrack hanging system for the hanging of double strung 2D work.

The gallery also has three glass cabinets for displaying work, with the following dimensions: 1740mm high x 434mm wide x 434mm deep.

An image of the gallery space is included at the end of these guidelines.

Hiring the gallery

The gallery is available for hire by application in periods not taken up by the exhibition programme.

Hiring artists benefit from:

- a professional, modern gallery space.
- the opportunity to reach a wide audience thanks to the library's high daily footfall.
- seven days a week opening
- opportunities for promotion (where available)
- opportunities to engage with audiences through planned talks/workshops (at the approval of, and in liaison with, the library manager, additional room hire charges may apply).

The gallery is available to hire in periods of three or six weeks. Fees for hire of the gallery are as follows:

Six weeks gallery hire

Commercial artists/organisations: £150

Non-profit artists/organisations: £75

Three weeks gallery hire

Commercial artists/organisations: £85

Non-profit artists/organisations: £45

Cabinet hire only - £10 per week

Hire is by application, and application forms can be found on the website or are available from the library.

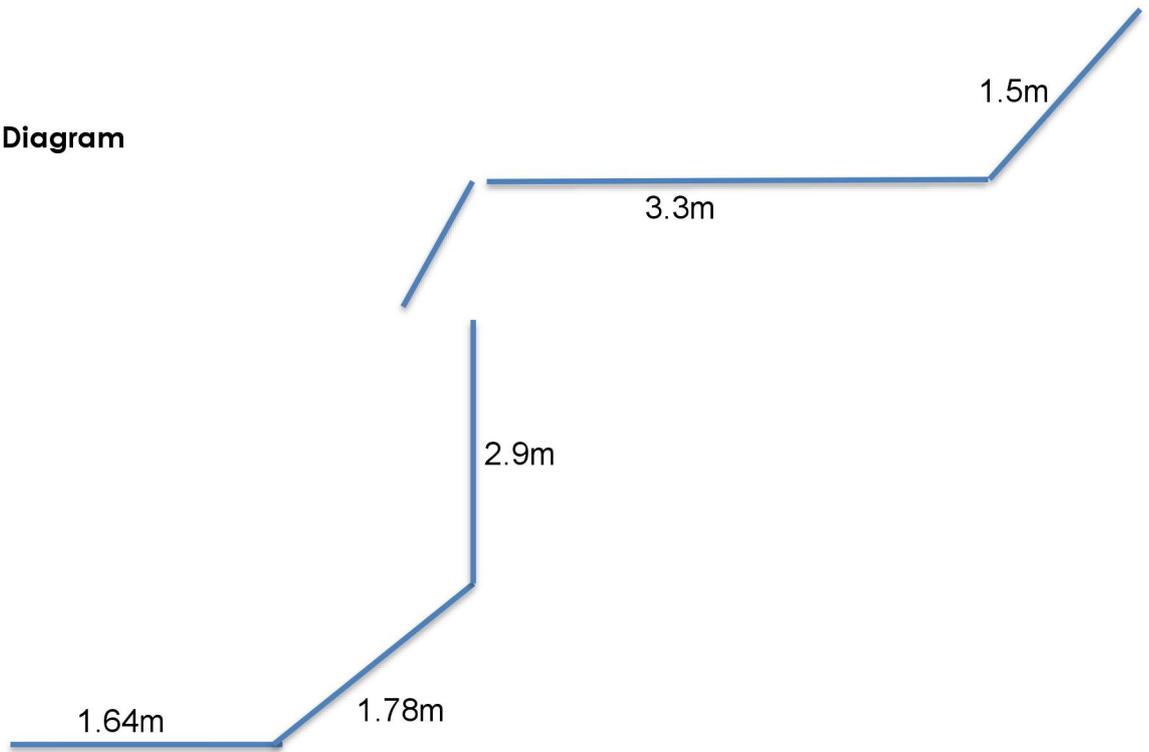
We aim to provide a programme of quality exhibitions, and applications are considered 4 times a year by a panel and selected in terms of appropriateness for the venue, availability, and contribution to a varied exhibition calendar.

We are keen to see hirers' proposals for talks/workshops during the period of their exhibition, to help engage audiences with the work on display. (Additional room hire charges may apply).

Important information for artists hiring the gallery

- Hirers must accept and abide by the Terms and Conditions of library gallery hire, available on the library web pages or from the library.
- Hirers should have Public Liability Insurance in place of at least £5 million to cover the period of hire and provide evidence of this to the library.
- Exhibitions are entirely at the hirer's risk, and insurance of works is the hirer's responsibility.
- Work should be hung using the gallery's hanging system and accessories provided, and no fixtures or fittings should be fixed to the gallery walls. Work should be double strung.
- Hirers will be responsible for hanging their own exhibitions. Advice can be provided by the library manager.
- Work should be clearly labelled; either on the work itself or on labels mounted on foam board and attached using Ryman Command Poster strips (hirer's own responsibility). Alternative labelling requires the approval of the library events officer.

Gallery Diagram



Display Cabinet	Display Cabinet
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Image



Contact

For further information, in the first instance, contact the Mansfield Central Library at mansfield.library@inspireculture.org.uk, or call 01623 651337