

# Reading Group Guidelines for Groups 2019

Inspire Libraries support a thriving network of over 200 Reading Groups and would like to continue offering the best service. In order to do this we ask that you follow these guidelines.

## **Reading Groups may:**

- request up to 12 copies of a title free of charge
- have books on loan for up to 12 weeks
- renew books (providing there are no outstanding reservations on that title)
- be exempt from overdue fees (but lost items will be charged for)
- select from titles available in a paperback edition (in most cases)
- place reservations on books with no current reservations for other Reading Groups
- place reservations on books that have been available in paperback for at least six months, and are not subject to very heavy temporary demand. Please consult with library staff who will advise on availability.
- reserve and issue on a special Reading Group card
- be asked to provide a contact details for library staff to process books for the group
- collect titles from a nominated library as a set, or separately by individual members
- make suggestions regarding titles they would like to be available for reading groups to use (library staff will make decisions on purchase based on cost and likely demand for the title)

## **In addition, Inspire Libraries will:**

- ensure that at least 12 copies of popular titles likely to be of interest to Reading Groups are bought
- provide a reading list containing suggested titles where sufficient copies are available.
- complete an regular audit of the list to ensure that these titles are still available and to add new suggestions
- Consider suggestions passed on by local library staff for titles to add to the list.