

ARCHIVES FEES AND CHARGES 2017-2018

	2016/17	2017/18
SELF SERVICE COMPUTER AND MIC	ROFICHE/FILM PRI	NTS
Black and white (A4)	£0.20	£0.20
Black and white (A3)	£0.40	£0.40
Colour (A4)	£0.50	£0.50
Colour (A3)	£1.00	£1.00
Memory sticks	£5.00 each	£5.00 each
SELF SERVICE OWN CAMERA		
Own camera per frame	£1.00	£1.00
Own camera day pass	£10.00	£10.00
COPIES BY ARCHIVES STAFF		
Choose from digital image on CD, or via email, OR hardcopy		
Building plans	£10.00 per plan package	£10.00 per plan package
Ordnance Survey maps	£8.00 per map	£8.00 per map
Wills	£8.00 per will	£8.00 per will
Other documents (onsite customers)	£1.00 per page	£1.00 per page
Other documents (remote customers	£1.00 per page (minimum charge £5)	£1.00 per page (minimum charge £5)
Depositor's first copy of catalogue	Free	Free
Depositor's subsequent copies of catalogue	£0.50	£0.50
Postage and handling	£3.00	£3.00
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COMMERCIAL PHOTOGRAPHY AND BULK ORDERS	Quote given on request	Quote given on request
CERTIFIED COPIES		
Anglican & Non-conformist	£9.00	£13.00
Christenings, Burials and pre-1837		
Marriages		
Post 1837 Marriages	£9.00	£10.00
School Extracts, e.g. Admission	£9.00	£10.00
Register Entries		
Magistrates Courts Extracts	£9.00	£10.00
Postage and handling	£3.00	£3.00

MICROFICHE CHARGES		
Charge to public customers from	£2.50 per item	Quote available on request
existing master fiche		
Charge to public customers for new	At cost	Quote available on request
fiche from originals		
Charge to NCC and City Council from	£1.60 per item	Quote available on request
existing master fiche		
Charge to NFHS (parish register	£0.70 per item	Quote available on request
loans)		
Postage and handling	£7.00	£7.00
RESEARCH SERVICE		
Research OR 1-1 Consultation per half	£15.00	£15.00
hour		
Research OR 1-1 Consultation per	£25.00	£25.00
hour		
TALKS & WORKSHOPS		
Scheduled talks per person	£4.00	£4.00
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REPRODUCTION/PUBLICATION		
FEES		
Local non-profit making organisations,	Free	Free (provided copy of
e.g. local history societies in		publication is donated to
Nottinghamshire & NCC		Inspire)
Commercial and academic publishing	£30.00	£30.00
and exhibitions; newspapers and		
periodicals; slides and film		
Television - UK	£60.00	£60.00
Television - World	£120.00	£120.00
Commercial display and advertising	£60.00	£60.00
Prints for framing for commercial	£20.00	£20.00
resale		
Commercial videos:		
right to reproduce films	£90.00	£90.00
right to reproduce stills	£30.00	£30.00
Internet – single item	£60.00	£60.00
MEETINGS ROOM HIRE		
Hourly rate	Commercial: £30.00	Commercial: £35.00
	Community groups,	Community groups, NCC and
	NCC and non-profit:	non-profit: £20.00
	£20.00	
For meeting room hire outside of buildin		nimum surcharge of £30.00 may
be applied to cover caretaking and staff	costs.	
GROUP VISITS/TALKS		
Onsite		
Choose from our range including		
Introduction to Archives, source or		
thematic based		

1 hour 1.5 hours£40.00 £45.00£45.00 £50.00Onsite Curriculum related study session 3 hours 6 hours£100.00 £175.00£100.00 £175.003 hours 6 hours£100.00 £175.00£100.00 £175.00Talks at external venues£55.00 (plus travel)£55.00 (plus travel)CONSERVATION Archival quality preservation materials, e.g. acid free boxes, folders and sleeves for your precious papers and photographsQuote available on requestQuote available on requestConservation of documents (paper & parchment), maps plans, etc.Quote available on requestQuote available on requestQuote available on requestNew bindings in cloth, e.g. journals, theses, periodicals and reference worksS75 per six-week period period£75 per six-week period periodGALLERY HIRE Commercial hire£150 per six-week £150 per six-week period period£150 per six-week period period			
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period	Commercial hire	£150 per six-week	£150 per six-week period
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All charges inclusive of VAT where applicable.