



## **Hire of Inspire Premises 2023-24**

### **Large Venues**

- **Mansfield Central Library**
- **West Bridgford Library**
- **Worksop Library**
- **Beeston Library**

### **Library Meeting Rooms**

### **Nottinghamshire Archives**

### **Consumables**

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### **Hire of Gallery and Exhibition Spaces**

- **Gallery Spaces**
- **Exhibition Spaces**

## Hire of Inspire Premises - Large Venues

### Mansfield Central Library

Room	2023-24
The Auditorium	Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Commercial: £280 Community groups and non-profit: £200 Evening rate Sat/Sun 5.30 – 10pm: Commercial: £390 Community groups and non-profit: £300 Hourly rate (max 4 hours): Commercial: £50 Community groups and non-profit: £30
The Meeting Place	Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Commercial: £150 Community groups and non-profit: £100 Evening rate Sat/Sun 5.30 – 10pm: N/A Please contact <a href="#">Ask Inspire</a> to hire in conjunction with another library space Hourly rate (max 4 hours): Commercial: £35 Community groups and non-profit: £20
Studio Floor	Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Commercial: £240 Community groups and non-profit: £170 Evening rate Sat/Sun 5.30 – 10pm: Commercial: £320 Community groups and non-profit: £270 Hourly rate (max 4 hours): Commercial: £37 Community groups and non-profit: £26
Green Room	Hourly rate Commercial: £25 Community groups and non-profit: £15
The Box	Hourly rate Commercial: £25 Community groups and non-profit: £15
The Discovery Room	Evening rate (Mon-Fri) 4.30 – 10pm Commercial: £205 Community groups and non-profit: £130 Hourly rate Sat / Sun Commercial £65 Community groups and non-profit: £40 Evening rate Sat/Sun 5.30 – 10pm: N/A Please contact <a href="#">Ask Inspire</a> to hire in conjunction with another library space
Hire per hour pre 5.30pm for evening events before library closing time Mon - Fri	£12
Hire per hour for evening events between library closing time and 5.30 pm Sat-Sun	£48
Hire per hour or part hour for evening events after 10pm weekdays	£32
Hire per hour or part hour for evening events after 10pm Sat-Sun	£48

For all meeting room hire outside of library opening hours, a minimum surcharge of £35 may be applied to cover caretaking and staff costs.

## West Bridgford Library

Room	Hourly Charge 2023-24
Cedar and Pine Community Meeting rooms	Commercial: £38
	Community groups and non-profit: £22

For meeting room hire outside of library opening hours, a minimum surcharge of £35 may be applied to cover caretaking and staff costs.

## Workshop Library

Room	Hourly Charge 2023-24
Conference Suite	Commercial: £30
	Community groups and non-profit: £15
Meeting Place 1 or 2	Commercial: £20
	Community groups and non-profit: £10
The Zone	Commercial: £30
	Community groups and non-profit: £15
Manvers/Interview Room	Commercial: £20
	Community groups and non-profit: £10

## Beeston Library

Room	Hourly Charge 2023-24
Room 1	Commercial: £35
	Community Groups and non-profit: £20
Room 2	Commercial: £25
	Community groups and non-profit: £12.50
Room 3	Commercial: £15
	Community groups and non-profit: £7.50
Discovery Room	Commercial: £35
	Community groups and non-profit: £20
Room 4	Commercial: £12
	Community groups and non-profit: £6
Art Room	Commercial £35
	Community groups and non-profit: £20

Availability outside of opening hours Tuesdays and Fridays until 9pm.

For all meeting room hire outside of library opening hours, a minimum surcharge of £35 may be applied to cover caretaking and staff costs.

## Library Meeting Rooms

Library	Hourly Charge 2023-24
Bingham Eastwood Edwinstowe Hucknall Kirkby-in-Ashfield Mansfield Woodhouse Newark Ollerton	Commercial: £20  Community groups and non-profit: £10
<b>Arnold</b>  Meeting Room 1  Meeting Room 2  Meeting Room 3	Commercial: £20 Community groups and non-profit: £10  Commercial £18 Community groups and non-profit £8  Commercial £12 Community groups and non-profit: £6
<b>Retford</b>  Upstairs Meeting Room  Downstairs Meeting Room	Commercial £20 Community groups, NCC and non-profit £10  Commercial £20 Community groups, NCC and non-profit £10
<b>Southwell</b>  Meeting Room  Upstairs Meeting Room  Art Room  Interview Room	Commercial: £20 Community groups and non-profit: £10  Commercial: £15 Community groups and non-profit: £7.50  Commercial: £15 Community groups and non-profit: £7.50  Commercial: £12 Community groups and non-profit: £6

<b>Library</b>	<b>Hourly Charge 2023-24</b>
<b>Stapleford</b>	
Meeting Room 1	Commercial: £20 Community groups and non-profit: £10
Meeting Room 2	Commercial: £20 Community groups and non-profit: £10
Meeting Room 3	Commercial: £20 Community groups and non-profit: £10
Meeting Room 3	Commercial: £20 Community groups and non-profit: £10
<b>Sutton in Ashfield</b>	
Main meeting room	Commercial: £20 Community groups, NCC and non-profit: £10
Small meeting room	Commercial: £12 Community groups, NCC and non-profit: £6

<b>Nottinghamshire Archives</b>	<b>2023-24</b>
Meeting Room	Commercial: £20 Community groups, NCC and non-profit: £10

For all meeting room hire outside of library/venue opening hours, a minimum surcharge of £35 may be applied to cover caretaking and staff costs.

### **Hire of Library Buildings**

Some library buildings are available for hire when they are closed to the public. Hire rates for these are as follows:

<b>Library</b>	<b>2023-24</b>
Southwell – enlarged library space per hour	Commercial: £30 an hour  Community groups and non-profit: £15 Kitchen £7 per session
Other library buildings subject to facilities, space, staffing and keyholding	Commercial: £22  Community groups and non-profit: £11

For all meeting room hire outside of library opening hours, a minimum surcharge of £35 may be applied to cover caretaking and staff costs. Room hire charges are subject to VAT where applicable.

### **Consumables**

To be charged for if required for sole use by an organisation.

Flip chart paper - £5 per pad  
Box of pens - £5 per set

## Hire of Gallery and Exhibition Spaces

### Gallery Spaces

Library	2023-24
Beeston	<p>Six weeks full gallery hire - £150 Community groups and non-profit £75</p> <p>Three weeks full gallery hire - £85; Community groups and non-profit £45</p> <p>Display Cabinet hire - £5 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p>
Mansfield Central	<p>Six weeks full gallery hire - £150; non-profit £75</p> <p>Three weeks full gallery hire - £85; non-profit £45</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p> <p>Display Cabinet hire - £10 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p>
West Bridgford	<p>Six weeks full gallery hire - £220; non-profit £100</p> <p>Three weeks full gallery hire - £120; non-profit £60</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p> <p>Display Cabinet hire - £5 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p>
Worksop	<p>Six weeks full gallery hire - £150; non-profit £75</p> <p>Three weeks full gallery hire - £85; non-profit £45</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p> <p>Display Cabinet hire - £5 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p>

### Exhibition Spaces

Library/Venue	2023-24
Arnold	<p>Six weeks full gallery hire - £60; Community groups and non-profit £30</p> <p>Three weeks full gallery hire - £40; Community groups and non-profit £20</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p>
Nottinghamshire Archives	<p>Six weeks full gallery hire - £150; Community groups and non-profit £75</p>