



Hire of Inspire Premises 2024-25 – valid 1st May 2024

Large Venues

- **Mansfield Central Library**
- **West Bridgford Library**
- **Worksop Library**
- **Beeston Library**

Library Meeting Rooms

Nottinghamshire Archives

Consumables

Hire of Library Buildings

Hire of Gallery and Exhibition Spaces

Hire of Inspire Premises - Large Venues

Mansfield Central Library

Room	2024-25
The Auditorium	Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Commercial: £300 Community groups and non-profit: £215 Evening rate Sat/Sun 5.30 – 10pm: Commercial: £420 Community groups and non-profit: £320 Hourly rate (max 4 hours): Commercial: £55 Community groups and non-profit: £33
The Meeting Place	Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Commercial: £160 Community groups and non-profit: £105 Evening rate Sat/Sun 5.30 – 10pm: N/A Please contact Ask Inspire to hire in conjunction with another library space Hourly rate (max 4 hours): Commercial: £37 Community groups and non-profit: £21
Studio Floor	Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Commercial: £260 Community groups and non-profit: £180 Evening rate Sat/Sun 5.30 – 10pm: Commercial: £340 Community groups and non-profit: £290 Hourly rate (max 4 hours): Commercial: £39 Community groups and non-profit: £28
Green Room	Hourly rate Commercial: £27 Community groups and non-profit: £16
The Box	Hourly rate Commercial: £27 Community groups and non-profit: £16
The Discovery Room	Evening rate (Mon-Fri) 4.30 – 10pm Commercial: £220 Community groups and non-profit: £140 Hourly rate Sat / Sun Commercial £70 Community groups and non-profit: £43 Evening rate Sat/Sun 5.30 – 10pm: N/A Please contact Ask Inspire to hire in conjunction with another library space
Hire per hour pre 5.30pm for evening events before library closing time Mon - Fri	£13
Hire per hour for evening events between library closing time and 5.30 pm Sat-Sun	£51
Hire per hour or part hour for evening events after 10pm weekdays	£34
Hire per hour or part hour for evening events after 10pm Sat-Sun	£51

For all meeting room hire outside of library opening hours, a minimum surcharge of £40 may be applied to cover caretaking and staff costs.

West Bridgford Library

Room	Hourly Charge 2024-25
Cedar and Pine Community Meeting rooms	Commercial: £41 Community groups and non-profit: £23

For meeting room hire outside of library opening hours, a minimum surcharge of £40 may be applied to cover caretaking and staff costs.

Worksop Library

Room	Hourly Charge 2024-25
Conference Suite	Commercial: £32 Community groups and non-profit: £16
Clumber / Thoresby	Commercial: £22 Community groups and non-profit: £11
Welbeck	Commercial: £32 Community groups and non-profit: £16
Manvers	Commercial: £22 Community groups and non-profit: £11

Beeston Library

Room	Hourly Charge 2024-25
Meeting Room 1	Commercial: £37 Community Groups and non-profit: £22
Meeting Room 2	Commercial: £27 Community groups and non-profit: £13.50
Meeting Room 3	Commercial: £16 Community groups and non-profit: £8
Discovery Room	Commercial: £37 Community groups and non-profit: £22
Meeting Room 4	Commercial: £13 Community groups and non-profit: £6.50
Art Room	Commercial £37 Community groups and non-profit: £22

Newark Buttermarket

Room	Hourly Charge 2024-25
Meeting Room 1	Commercial: £25 Community Groups and non-profit: £15
Meeting Room 2	Commercial: £20 Community groups and non-profit: £10
Meeting Room 3	Commercial: £10 Community groups and non-profit: £5
Meeting Room 4	Commercial: £7.50 Community groups and non-profit: £3.50

For all meeting room hire outside of venue opening hours, a minimum surcharge of £40 may be applied to cover caretaking and staff costs.

Library Meeting Rooms

Library	Hourly Charge 2024-25
Bingham Eastwood Edwinstowe Hucknall Kirkby-in-Ashfield Mansfield Woodhouse Newark Ollerton Stapleford	Commercial: £22 Community groups and non-profit: £11
Arnold Meeting Room 1 Meeting Room 2 Meeting Room 3	Commercial: £22 Community groups and non-profit: £11 Commercial £19 Community groups and non-profit £9 Commercial £13 Community groups and non-profit: £6.50
Retford Upstairs Meeting Room Downstairs Meeting Room	Commercial £22 Community groups, NCC and non-profit £11 Commercial £22 Community groups, NCC and non-profit £11
Southwell Meeting Room Upstairs Meeting Room	Commercial: £22 Community groups and non-profit: £11 Commercial: £16 Community groups and non-profit: £8

Art Room	Commercial: £16 Community groups and non-profit: £8
Interview Room	Commercial: £13 Community groups and non-profit: £6.50
Sutton in Ashfield	Commercial: £22 Community groups, NCC and non-profit: £11
Main meeting room	Commercial: £13 Community groups, NCC and non-profit: £6.50
Small meeting room	Commercial: £13 Community groups, NCC and non-profit: £6.50
Nottinghamshire Archives	
Meeting Room	Commercial: £20 Community groups, NCC and non-profit: £10

For all meeting room hire outside of library/venue opening hours, a minimum surcharge of £40 may be applied to cover caretaking and staff costs.

Hire of Library Buildings

Some library buildings are available for hire when they are closed to the public. Hire rates per hour for these are as follows:

Library	2024-25
Southwell Library	Commercial: £33 an hour Community groups and non-profit: £16.50 Kitchen £7.50 per session
Other library buildings subject to facilities, space, staffing and keyholding	Commercial: £24 Community groups and non-profit: £12

For all meeting room hire outside of library opening hours, a minimum surcharge of £40 may be applied to cover caretaking and staff costs. Room hire charges are subject to VAT where applicable.

Consumables

To be charged for if required for sole use by an organisation.

Flip chart paper - £5 per pad
Box of pens - £5 per set

Hire of Gallery and Exhibition Spaces

Gallery Spaces

Library/venue	2024-25
Arnold	<p>Six weeks full gallery hire - £60; Community groups and non-profit £30</p> <p>Three weeks full gallery hire - £40; Community groups and non-profit £20</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p>
Beeston	<p>Six weeks full gallery hire - £165 Community groups and non-profit £85</p> <p>Three weeks full gallery hire - £95; Community groups and non-profit £50</p> <p>Display Cabinet hire - £10 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p>
Mansfield Central	<p>Six weeks full gallery hire - £150: non-profit £75</p> <p>Three weeks full gallery hire - £85: non-profit £45</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p> <p>Display Cabinet hire - £10 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p>
Nottinghamshire Archives	<p>Six weeks full gallery hire - £150;</p> <p>Community groups and non-profit £75</p>
West Bridgford	<p>Six weeks full gallery hire - £240: non-profit £110</p> <p>Three weeks full gallery hire - £135: non-profit £70</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p> <p>Display Cabinet hire - £10 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p>
Worksop	<p>Six weeks full gallery hire - £150: non-profit £75</p> <p>Three weeks full gallery hire - £85: non-profit £45</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p> <p>Display Cabinet hire - £5 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p>