



Hire of Inspire Premises 2025-26 – valid 1st April 2025

Large Venues

- **Mansfield Central Library**
- **West Bridgford Library**
- **Worksop Library**
- **Beeston Library**
- **Newark Buttermarket**

Library Meeting Rooms

Nottinghamshire Archives

Consumables

Hire of Library Buildings

Hire of Gallery and Exhibition Spaces

Hire of Inspire Premises - Large Venues

[Mansfield Central Library](#)

Room	2025-26
The Auditorium	<p>Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Large commercial: £400 Commercial: £315 Community groups and non-profit: £225</p> <p>Evening rate Sat/Sun 5.30 – 10pm: Large commercial: £550 Commercial: £440 Community groups and non-profit: £335</p> <p>Hourly rate (max 4 hours): Large commercial: £73 Commercial: £58 Community groups and non-profit: £35</p>
The Meeting Place	<p>Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Large commercial: £215 Commercial: £170 Community groups and non-profit: £110</p> <p>Evening rate Sat/Sun 5.30 – 10pm: N/A - Please contact Ask Inspire to hire in conjunction with another library space</p> <p>Hourly rate (max 4 hours): Large commercial: £49 Commercial: £39 Community groups and non-profit: £22</p>
Studio Floor	<p>Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Large commercial: £345 Commercial: £275 Community groups and non-profit: £190</p> <p>Evening rate Sat/Sun 5.30 – 10pm: Large commercial: £450 Commercial: £357 Community groups and non-profit: £305</p> <p>Hourly rate (max 4 hours): Commercial: £41 Community groups and non-profit: £29</p>
Green Room	<p>Hourly rate Large commercial: £36 Commercial: £28.50 Community groups and non-profit: £17</p>
The Box	<p>Hourly rate Large commercial: £36 Commercial: £28.50 Community groups and non-profit: £17</p>
The Discovery Room	<p>Evening rate (Mon-Fri) 5.30 – 10pm Large commercial: £290 Commercial: £230 Community groups and non-profit: £147</p> <p>Hourly rate Sat / Sun Large commercial: £93 Commercial £74 Community groups and non-profit: £45</p>

	Evening rate Sat/Sun 5.30 – 10pm: N/A - Please contact Ask Inspire to hire in conjunction with another library space
Hire per hour pre 5.30pm for evening events before library closing time Mon - Fri	£14
Hire per hour for evening events between library closing time and 5.30 pm Sat-Sun	£54
Hire per hour or part hour for evening events after 10pm weekdays	£36
Hire per hour or part hour for evening events after 10pm Sat-Sun	£54

For all meeting room hire outside of library opening hours, a minimum surcharge of £40 may be applied to cover caretaking and staff costs.

West Bridgford Library

Room	Hourly Charge 2025-26
Cedar and Pine Community Meeting rooms	Large commercial: £54 Commercial: £43 Community groups and non-profit: £24

For meeting room hire outside of library opening hours, a minimum surcharge of £40 may be applied to cover caretaking and staff costs.

Worksop Library

Room	Hourly Charge 2025-26
Conference Suite	Large commercial: £42 Commercial: £33.50 Community groups and non-profit: £17
Clumber / Thoresby	Large commercial: £29 Commercial: £23 Community groups and non-profit: £11.50
Welbeck	Large commercial: £42 Commercial: £33.50 Community groups and non-profit: £17
Manvers	Large commercial: £29 Commercial: £23 Community groups and non-profit: £11.50

Beeston Library

Room	Hourly Charge 2025-26
Meeting Room 1	Large commercial: £49 Commercial: £39 Community Groups and non-profit: £23
Meeting Room 2	Large commercial: £35 Commercial: £28 Community groups and non-profit: £14
Meeting Room 3	Large commercial: £21.50 Commercial: £17 Community groups and non-profit: £8.50
Discovery Room	Large commercial: £49 Commercial: £39 Community Groups and non-profit: £23
Meeting Room 4	Large commercial: £17.50 Commercial: £14 Community groups and non-profit: £7
Art Room	Large commercial: £49 Commercial: £39 Community Groups and non-profit: £23

For all meeting room hire outside of normal library opening hours, a minimum surcharge of £40 may be applied to cover caretaking and staff costs.

Newark Buttermarket

Room	Hourly Charge 2025-26
Meeting Room 1	Commercial: £30 Community Groups and non-profit: £15
Meeting Room 2	Commercial: £20 Community groups and non-profit: £10
Meeting Room 3	Commercial: £10 Community groups and non-profit: £5
Meeting Room 4	Commercial: £7.50 Community groups and non-profit: £3.75

For all meeting room hire outside of venue opening hours, a minimum surcharge of £40 may be applied to cover caretaking and staff costs.

Library Meeting Rooms

Library	Hourly Charge 2025-26
Bingham Eastwood Edwinstowe Hucknall Kirkby-in-Ashfield Mansfield Woodhouse Newark Ollerton Stapleford	Large commercial: £29 Commercial: £23 Community groups and non-profit: £11.50
Arnold Meeting Room 1	Large commercial: £29 Commercial: £23 Community groups and non-profit: £11.50
Meeting Room 2	Large commercial: £25 Commercial: £20 Community groups and non-profit: £9.50
Meeting Room 3	Large commercial: £17.50 Commercial £14 Community groups and non-profit: £7
Retford Upstairs Meeting Room	Large commercial: £29 Commercial £23 Community groups, NCC and non-profit £11.50
Downstairs Meeting Room	Large commercial: £29 Commercial £23 Community groups, NCC and non-profit £11.50

Southwell Meeting Room Upstairs Meeting Room Art Room Interview Room	Large commercial: £29 Commercial: £23 Community groups and non-profit: £11.50 Large commercial: £21.50 Commercial: £17 Community groups and non-profit: £8.50 Large commercial: £21.50 Commercial: £17 Community groups and non-profit: £8.50 Large commercial: £17.50 Commercial: £14 Community groups and non-profit: £7
Sutton in Ashfield Main meeting room Small meeting room	Large commercial: £29 Commercial: £23 Community groups, NCC and non-profit: £11.50 Large commercial: £17.50 Commercial: £14 Community groups, NCC and non-profit: £7
Nottinghamshire Archives Meeting Room Meeting room hire charges outside of building opening hours by negotiation.	Commercial: £18 Community groups, NCC and non-profit: £9

For all meeting room hire outside of library/venue opening hours, a minimum surcharge of £40 may be applied to cover caretaking and staff costs.

Hire of Library Buildings

Some library buildings are available for hire when they are closed to the public. Hire rates per hour for these are as follows:

Library	2025-26
Southwell Library	Hourly rate: Large commercial: £44 Commercial: £35 Community groups and non-profit: £17.50 Kitchen £8 per session
Other library buildings subject to facilities, space, staffing and keyholding	Large commercial: £31 Commercial: £25 Community groups and non-profit: £12.50

For all meeting room hire outside of library opening hours, a minimum surcharge of £40 may be applied to cover caretaking and staff costs. Room hire charges are subject to VAT where applicable.

Consumables

To be charged for if required for sole use by an organisation

Item	2025-26
Flip chart paper	£5 per pad
Box of pens	£5 per set

Hire of Gallery and Exhibition Spaces

Gallery Spaces

Library/venue	2025-26
Arnold	<p>Six weeks full gallery hire - £60; Community groups and non-profit £30</p> <p>Three weeks full gallery hire - £40; Community groups and non-profit £20</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p>
Beeston	<p>Six weeks full gallery hire - £165 Community groups and non-profit £85</p> <p>Three weeks full gallery hire - £95; Community groups and non-profit £50</p> <p>Display Cabinet hire - £10 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p>
Mansfield Central	<p>Six weeks full gallery hire - £150: non-profit £75</p> <p>Three weeks full gallery hire - £85: non-profit £45</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p> <p>Display Cabinet hire - £10 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p>
Nottinghamshire Archives	<p>Three weeks - £40; non-profit £20</p> <p>Six weeks - £60; non-profit £30</p> <p>Shared hire subject to negotiation</p>
West Bridgford	<p>Six weeks full gallery hire - £240; non-profit £110</p> <p>Three weeks full gallery hire - £135: non-profit £70</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p> <p>Display Cabinet hire - £10 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p>

Worksop	<p>Six weeks full gallery hire - £150: non-profit £75</p> <p>Three weeks full gallery hire - £85: non-profit £45</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p> <p>Display Cabinet hire - £5 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p>
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