

Hire of Inspire Premises 2026-27

Large Venues

- **Mansfield Central Library**
- **West Bridgford Library**
- **Worksop Library**
- **Beeston Library**

Library Meeting Rooms

Nottinghamshire Archives

Newark Buttermarket

Hire of Library Buildings

Consumables

Hire of Gallery and Exhibition Spaces

Hire of Inspire Premises - Large Venues

Mansfield Central Library

Room	2026-27
The Auditorium	Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Large Commercial: £400 Commercial: £315 Community groups, NCC and non-profit: £225 Evening rate Sat/Sun 5.30 – 10pm: Large Commercial: £550 Commercial: £440 Community groups, NCC and non-profit: £335 Hourly rate (max 4 hours): Large Commercial: £73 Commercial: £58 Community groups, NCC and non-profit: £35
The Meeting Place	Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Large Commercial: £215 Commercial: £170 Community groups, NCC and non-profit: £110 Evening rate Sat/Sun 5.30 – 10pm: N/A Please contact Ask Inspire to hire in conjunction with another library space Hourly rate (max 4 hours): Large Commercial: £49 Commercial: £39 Community groups, NCC and non-profit: £22
Studio Floor	Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Large Commercial: £345 Commercial: £275 Community groups, NCC and non-profit: £190 Evening rate Sat/Sun 5.30 – 10pm: Large Commercial: £450 Commercial: £357 Community groups, NCC and non-profit: £305 Hourly rate (max 4 hours): Commercial: £41 Community groups, NCC and non-profit: £29
Green Room	Hourly rate: Large Commercial: £36 Commercial: £28.50 Community groups, NCC and non-profit: £17

Room	2026-27
The Box	Hourly rate: Large Commercial: £36 Commercial: £28.50 Community groups, NCC and non-profit: £17
The Discovery Room	Full Day/Evening rate Mon-Fri 5.30 – 10pm: Large Commercial: £215 Commercial: £170 Community groups, NCC and non-profit: £110 Evening rate Sat/Sun 5.30 – 10pm: N/A Please contact Ask Inspire to hire in conjunction with another library space Hourly rate (max 4 hours): Large Commercial: £49 Commercial: £39 Community groups, NCC and non-profit: £22
Hire per hour pre 5.30pm for evening events before library closing time Mon - Fri	£14
Hire per hour for evening events between library closing time and 5:30pm Sat-Sun	£54
Hire per hour or part hour for evening events after 10pm weekdays	£36
Hire per hour or part hour for evening events after 10pm Sat-Sun	£54

For all meeting room hire outside of library opening hours, a minimum surcharge of £40 may be applied to cover caretaking and staff costs, Room hire charges are subject to VAT where applicable.

West Bridgford Library

Room	Hourly Charge 2026-27
Cedar and Pine Community Meeting Rooms	Large Commercial: £54 Commercial: £43 Community groups, NCC and non-profit: £24

For all meeting room hire outside of library opening hours, a minimum surcharge of £40 may be applied to cover caretaking and staff costs, Room hire charges are subject to VAT where applicable.

Workshop Library

Room	Hourly Charge 2026-27
Conference Suite	Large Commercial: £42 Commercial: £33.50 Community groups, NCC and non-profit: £17
Clumber / Thoresby	Large Commercial: £29 Commercial: £23 Community groups, NCC and non-profit: £11.50
Welbeck	Large Commercial: £42 Commercial: £33.50 Community groups, NCC and non-profit: £17
Manvers	Large Commercial: £29 Commercial: £23 Community groups, NCC and non-profit: £11.50

Beeston Library

Room	Hourly Charge 2026-27
Art Room	Large Commercial: £49 Commercial: £39 Community groups, NCC and non-profit: £23
Bee 1	Large Commercial: £49 Commercial: £39 Community groups, NCC and non-profit: £23
Bee 2	Large Commercial: £35 Commercial: £28 Community groups, NCC and non-profit: £14
Bee 3	Large Commercial: £21.50 Commercial: £17 Community groups, NCC and non-profit: £8.50
Bee 4	Large Commercial: £17.50 Commercial: £14 Community groups, NCC and non-profit: £7
Discovery Room	Large Commercial: £49 Commercial: £39 Community groups, NCC and non-profit: £23

For all meeting room hire outside of library opening hours, a minimum surcharge of £40 may be applied to cover caretaking and staff costs, Room hire charges are subject to VAT where applicable.

Library Meeting Rooms

Library	Hourly Charge 2026-27
Bingham Eastwood Edwinstowe Hucknall Kirkby-in-Ashfield Mansfield Woodhouse Newark Ollerton Stapleford	Large Commercial: £29 Commercial: £23 Community groups, NCC and non-profit: £11.50
Arnold Library Meeting Room 1	Large Commercial: £29 Commercial: £23 Community groups, NCC and non-profit: £11.50
Meeting Room 2	Large Commercial: £25 Commercial: £20 Community groups, NCC and non-profit: £9.50
Meeting Room 3	Large Commercial: £17.50 Commercial: £14 Community groups, NCC and non-profit: £7
Retford Library Upstairs Meeting Room	Large Commercial: £29 Commercial: £23 Community groups, NCC and non-profit: £11.50
Downstairs Meeting Room	Large Commercial: £29 Commercial: £23 Community groups, NCC and non-profit: £11.50
Southwell Library Meeting Room	Large Commercial: £29 Commercial: £23 Community groups, NCC and non-profit: £11.50
Upstairs Meeting Room	Large Commercial: £21.50 Commercial: £17 Community groups, NCC and non-profit: £8.50
Art Room	Large Commercial: £21.50 Commercial: £17 Community groups, NCC and non-profit: £8.50
Interview Room	Large Commercial: £17.50 Commercial: £14 Community groups, NCC and non-profit: £7

Sutton-in-Ashfield	
Main meeting room	Large Commercial: £29 Commercial: £23 Community groups, NCC and non-profit: £11.50
Small meeting room	Large Commercial: £17.50 Commercial: £14 Community groups, NCC and non-profit: £7
Nottinghamshire Archives	
Meeting Room	Commercial: £18 Community groups, NCC and non-profit: £9
Meeting room hire charges outside of building opening hours by negotiation,	
Newark Buttermarket	
Room 1	Commercial: £40 Community groups, NCC and non-profit: £30
Room 2	Commercial: £30 Community groups, NCC and non-profit: £20
Room 3	Commercial: £20 Community groups, NCC and non-profit: £15
Room 4	Commercial: £15 Community groups, NCC and non-profit: £10

For all meeting room hire outside of library/venue opening hours, a minimum surcharge of £40 may be applied to cover caretaking and staff costs, Room hire charges are subject to VAT where applicable.

Hire of Library Buildings

Some library buildings are available for hire when they are closed to the public. Hire rates per hours for these are as follows:

Library	Hourly Charge 2026-27
Southwell library	Large Commercial: £44 Commercial: £35 Community groups, NCC and non-profit: £17.50 Kitchen £8.00 per session
Other library buildings subject to facilities, space, staffing and keyholding.	Large Commercial: £31 Commercial: £25 Community groups, NCC and non-profit: £12.50

For all meeting room hire outside of library opening hours, a minimum surcharge of £40 may be applied to cover caretaking and staff costs, Room hire charges are subject to VAT where applicable.

Consumables

To be charged for if required for sole use by an organisation.

Item	Charge 2026-27
Flip Chart paper	£5 per pad
Box of pens	£5 per set

Hire of Gallery and Exhibition Spaces

Gallery Spaces

Library / Venue	2026-27
Arnold	Six weeks full gallery hire - £60 Community groups and non-profit £30 Three weeks full gallery hire - £40 Community groups and non-profit £20 Shared gallery hire – shared exhibition – negotiated rates
Beeston	Six weeks full gallery hire - £165 Community groups and non-profit £85 Three weeks full gallery hire - £95 Community groups and non-profit £50 Shared gallery hire – shared exhibition – negotiated rates Display Cabinet hire - £10 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)

Mansfield Central	Six weeks full gallery hire - £150 Community groups and non-profit £75 Three weeks full gallery hire - £85 Community groups and non-profit £45 Shared gallery hire – shared exhibition – negotiated rates Display Cabinet hire - £10 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)
Nottinghamshire Archives	Six weeks full gallery hire - £60 Community groups and non-profit £30 Three weeks full gallery hire - £40 Community groups and non-profit £20 Shared Hire – Subject to negotiation
West Bridgford	Six weeks full gallery hire - £240 Community groups and non-profit £110 Three weeks full gallery hire - £135 Community groups and non-profit £70 Shared gallery hire – shared exhibition – negotiated rates Display Cabinet hire - £10 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)
Worksop	Six weeks full gallery hire - £150 Community groups and non-profit £75 Three weeks full gallery hire - £85 Community groups and non-profit £45 Shared gallery hire – shared exhibition – negotiated rates Display Cabinet hire - £5 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)